UNIVERSITY
OF MIAMI

MEMORANDUM

To: _____
Undergraduate Student

From: Kendee Franklin,
Assistant Dean of Undergraduate Education

Re: Request to Pursue Dual Undergraduate Degrees

Date: _____

You have advised the Office of the Senior Vice Provost and Dean of Undergraduate Education that you would like to pursue dual undergraduate degrees at the University of Miami. Pursuant to your discussions with your advisors and in accordance with the academic bulletin, you understand the following:

- To obtain two different undergraduate degrees, you must complete all the requirements for each degree.
- A second undergraduate degree on the same level requires a different major and a different minor.
- If the degrees are in two different schools, you must meet the requirements with distinctly different majors and minors, where ever applicable, in each school.
- You cannot double count a major or a minor to satisfy the requirements for degrees in different schools or different disciplines and you must satisfy the distinct general education requirements of each degree.

You must meet with the assistant/associate academic dean from each school or discipline where you intend to pursue a degree to discuss your plans in detail. Make sure that you have a complete understanding of what you must do to successfully satisfy the requirements for a degree in each school or discipline. Also, please let them know in what school or discipline you will be pursuing a second degree and the name of your advisor in that second program.

Please provide this memorandum to each of the assistant/associate academic deans for their review and for their signature to acknowledge that they are aware of your dual degree plans. Once we receive this form with all of the appropriate signatures, we will let you know if your request to pursue dual degrees is approved.

Student Acknowledgement:

_____	_____	_____	_____
Signature	Print Name	ID number (C#)	Date

Assistant/Associate Academic Dean Acknowledgment:

1. Printed Name: _____ Signature: _____Date:_____
Please list major, minors, cognates that should be included on the student's records for your program:
_____
_____

2. Printed Name: _____ Signature: _____Date:_____
Please list major, minors, cognates that should be included on the student's records for your program:
_____
_____