

Office of Classroom Management

Summer 2026 Scheduling Timeline

OCM Room Scheduling Process

Dates	Task Description
Mon, October 6, 2025 - Fri, November 21, 2025 @ 5:00 pm	CC & OCM: CLSS OPEN ACCESS to ALL Dept/School Approvers for the Summer 2026 academic term. Note:
	 Once Department Approvers (DUS) submit their department unit data to workflow, they will no longer have access to modify the data. School Approvers may have a due date for Department Approvers. Please adhere to your internal guidelines and any other scheduling dates listed in this timeline.
Fri, November 21, 2025 @ 5:00 pm	Academic Unit: Due date to assign courses requesting GPC RQT in CLSS.
Fri, November 21, 2025 @ 5:00 pm	CC & OCM: CLSS <u>CLOSE ACCESS</u> to School Approvers for the Summer 2026 academic term.
Mon, January 26, 2026	OCM: Communication to College/Schools notifying that the Summer 2025 Room Scheduling Process is complete and academic term is published.
Mon, January 26, 2026	CC & OCM: CLSS <u>OPEN ACCESS</u> to School Approvers for the Summer 2026 academic term.
Mon, January 26, 2026	OCM: Processing of new Summer 2026 GPC requests, GPC room changes, GPC removals based on school request, GPC moves based on over-enrolled courses/updated room capacity, etc.

Summer 2026 Registration Information

- Classes visible & Shopping Cart available for students: Mon, March 9, 2026 Registration Appointments visible to students: Mon, March 16, 2026
- Registration starts on: Mon, March 30, 2026