

# New Sub Plan Request Form

Please complete this form and e-mail it to [jvargas@miami.edu](mailto:jvargas@miami.edu). If you have questions or need assistance, please call 8-1705.

- Career
- Undergraduate
  - Graduate
  - Law
  - Medical
  - Non-Credit

Department

School

Effective Term

## Sub Plan Information

Sub Plan Name

- Print on Transcript?
- Yes
  - No

Sub Plan Type

**Sub plans are linked to a parent plan. Please provide the parent plan code. If the parent plan is new, be sure to submit a New Plan Code request form. A subplan cannot be created without a parent plan.**

Parent Plan Code

- Where is the sub plan offered?
- On Campus
  - Off Campus
  - Online

If there is more than one location, please provide the % of instruction at each location.

Sub plan Length in years.

Sub plan length cannot be a range.

[CIP Code](#)

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**Please sign off on the following statements:**

I have approval from the Faculty Senate for this sub plan.

I have approval from the Graduate School for this sub plan (New Graduate plans only)

I have notified the Office of Assessment and Accreditation regarding SACS approval.

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### **Admin Section**

New Sub Plan Code

Date Added to  
Canelink